WP1 MANAGEMENT PROJECT REPORTING

Kirsi Hoviniemi
University of Oulu
Administrative coordinator

WHAT IS EXPECTED FROM US:

- a) an overview, including a publishable summary, of the progress of work towards the objectives of the project, including achievements and attainment of any milestones and deliverables identified in Annex I. This report should include the differences between work expected to be carried out in accordance with Annex I and that actually carried out;
- b) an explanation of the use of the resources;
- c) a financial report, from each Beneficiary together with a summary financial report from the Coordinator consolidating the claimed contribution of the BONUS EEIG of all the Beneficiaries in an aggregate form, based on the information provided in financial report by each Beneficiary;
- d) a report on performance statistics according to a form provided by the BONUS EEIG.

TO DO AND DEADLINES

The Consortium shall submit a periodic report to the BONUS EEIG for each reporting period within 60 days after the end of each respective period.

Scientific reporting deadline to WP leaders is 8th April 2016

- Each partner will send their WP specific reports (template will be provided) to corresponding WP leaders that compile them and write an executive summary of the work performed

Scientific reporting deadline from WP leaders to Coordinator is 29th April 2016

- Coordinator will compile all WP reports and write an overview and a publishable summary of the work performed

EPSS reporting deadline for all partners is 29th April 2016

(finances and performance statistics submitted to Coordinator)

- Instructions regarding finances will be sent to the project's admin people in March

BONUS IMPLEMENTED UNDER FP7 -> SAME RULES APPLY WITH SOME EXCEPTIONS

Grant Agreement Annex II:

II.6. Payment modalities

"Costs accepted by the BONUS EEIG within the periodic reports in relation to the pre-financing shall be cleared at the end of each year."

BONUS funding = National funding + BONUS EEIG (EU) funding

FUNDERS European **Commission BENEFICIARIES BONUS EEIG** Coordinator, country A **National funding** institution, country A **National funding** Beneficiary institution, country B country B Beneficiary **National funding** institution, country C country C **National funding** Beneficiary institution, country D country D -----> Reporting flow Money flow

Milestones

Milestone number	Milestone name	Work packages involved	Expected date	Means of verification
MS 1	First Stakeholder meeting	WP 2, 3, 6 and 7	Month 10 January 2016	Number of attendants, report
MS 2	Management objectives	WP 3, 2 and 6	Month 12 March 2016	MS Written (first draft version)
MS 4	Scenarios for salmon, herring, dioxin and eutrophication	WP 3, 2, 4, 5 and 6	Month 16 July 2016	MS Written (first draft version)
MS 3	First version of statistical model for decision analysis	WP 6	Month 18 September 2016	Draft version of decision support model
MS 5	Trends and impacts of eating habits	WP 5	Month 22 January 2017	MS Written
MS 6	Output from salmon- herring model for the Decision Support Model	WP 4	Month 33 December 2017	MS Written
MS 7	Second Stakeholder meeting	WP 7, 6, 3 and 7	Month 32 November 2017	Number of attendants, report
MS 8	Final integrated Bayesian model	WP 6	Month 33 December 2017	Completed decision support model